

RECORD OF PROCEEDINGS

July 20, 2026

The regular meeting of the Swanton Local School District Public Library Board of Trustees was held on the twentieth day of July, 2026. Trustees in attendance were Joey Braden, Brooke Chinni, Mona Dyke, Kevin Young and Tom Zimmerman. Director Marian Veld, Fiscal Officer Kelly Truckor and guest staff member Robin Malone were also present. Trustees Colin McQuade and Heather Wegener were absent.

President Tom Zimmerman called the meeting to order at 6:32 p.m.

Minutes:

Resolution 26-52: Approval of June Meeting Minutes

Motion to approve Minutes

Brooke Chinni moved, and Kevin Young seconded a motion to approve the Minutes of the June 15 meeting as printed. All Trustees voted yes.

Fiscal Officer's Report:

- June 2026 Financial Statements: The financial report indicated an adjusted bank balance of \$1,803,078.26 for all accounts as of June 30, 2026. Financial reports and bills for June were reviewed and discussed.
- Tax Levy: Kelly received an email stating the ballot language for the levy renewal was approved by the Secretary of State along with the levy renewal as it will appear on the November 3 ballot.
- Appropriation: Kelly requested that appropriations be amended by moving \$3,000 from "Furniture and Equipment" to "Travel and Meetings" to cover the cost of staff attending the ALA Conference.

Resolution 26-53: Appropriation Amendment

Motion to Approve Appropriation Amendment

Kevin Young moved and Joey Braden seconded a motion to move \$3,000.00 from line item "Furniture and Equipment" to "Travel and Meetings". All Trustees voted yes.

Gifts and Memorials:

Resolution 26-54: Approval of Gifts and Memorials

Motion to approve Gifts and Memorials

Brooke Chinni moved, and Kevin Young seconded a motion to approve the Gifts and Memorials received in June for Summer Reading lunches from Airport Auto Pars. All Trustees voted yes.

Public Comment :

Robin Malone spoke to the Board about a patron who is accused of abusing Library privileges and being offensive to patrons and staff. There was discussion about the Patron Behavior Policy. Joey had researched this and presented a new policy that included enforcement procedures. The current policy and the new policy were reviewed

and compared. Consensus was reached that will merge the two policies together into a new policy that can more easily and clearly be enforced. Marian agreed to review the policy and enforcement with the staff so they document incidents and she will discuss the policy with the offending patron.

Resolution 26-56: Approval of Patron Code of Conduct & Enforcement Policy

Motion to Approve Patron Code of Conduct & Enforcement Policy

Joey Braden moved and Brooke Chinni seconded a motion to approve a new Patron Code of Conduct & Enforcement Policy as amended. All Trustees voted yes.

Director's Report:

Director Veld highlighted her written report and mentioned:

- Laker is scheduled to come to look at the gutters on Tuesday
- The spotlight on the sign was damaged by the lawn service. Trustees feel the lawn service should cover the cost of replacing it.
- Gig Above replaced hard drives in the computers, rather than replacing the computers, which is saving money. Filtering software was discussed.
- Michelle has raised over \$7,000 in donations to the Friends of the Library for summer lunches, which are served daily. Sack meals are sent home for the weekend. A lunch during band camp is also planned.
- State government updates were provided on bills that passed and expected to be signed into law.

New Business

- Tutoring program: Material from [Tutor.com](https://www.tutor.com) and Brainfuse was reviewed and discussed. Brooke and Marian will review and make recommendations at the August meeting.
- Association of Rural and Small Libraries Conference: Trustees were in agreement that it would be something to consider for next year, but did not want to spend the additional money this year. Marian was encouraged to find out if there are online options to participate in the Conference.
- Patron Behavior Policy was discussed and a policy adopted (see above).

Old Business

There was no Old Business

Executive Session

There was no Executive Session.

The meeting was adjourned at 9:02 p.m.

Tom Zimmerman, President

Mona Dyke, Acting Secretary